



To  
The Hebrew University of Jerusalem

HERE

Ladies and Gentlemen,

# Family housing-Academic year 2024-2025

Letter of Authorization [Residence Agreement] For Students of the Hebrew University and of Other Colleges and Academic Institutions

We the undersigned:

1. First name: \_\_\_\_\_ Family name: \_\_\_\_\_ ID/passport no.: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

E-mail address: \_\_\_\_\_@mail.huji.ac.il (the e-mail address issued by the University; see Appendix 1, below)

Additional e-mail address: \_\_\_\_\_

Emergency contact person information: \_\_\_\_\_.

Permanent address: \_\_\_\_\_.

2. First name: \_\_\_\_\_ Family name: \_\_\_\_\_

ID/passport no.: \_\_\_\_\_

Mobile phone: \_\_\_\_\_ Telephone: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

E-mail address: \_\_\_\_\_@mail.huji.ac.il (the e-mail address issued by the University; see Appendix 1, below)

Additional e-mail address: \_\_\_\_\_

Emergency contact person information: \_\_\_\_\_.

Permanent address: \_\_\_\_\_

Address at dormitory:

Dormitory name \_\_\_\_\_ Building \_\_\_\_\_ Apartment \_\_\_\_\_

## Occupancy form

I affirm that I am aware that after signing this letter of authorization/residence agreement, I will receive a key to the dormitory as well as a form on which I will fill in information regarding the condition of the dormitory and the equipment/furniture therein. I commit to return this form, with all of my comments, within 24 hours. I am aware that no claim will be heard regarding the condition of the dormitory and the equipment/furniture as if it was not indicated on the form on the above date. I accept the current condition of the residence, and I am aware that requests for alterations or other adjustments to the residence are subject to the Student Housing Administration's written consent.

I am aware that Student Housing does not provide additional services, such as cable TV connection, telephone line, etc., that any engagement with service providers requires approval from the Student Housing Administration, and that payment to service providers is solely the responsibility of the residents.

The authorized period of residence in the dormitories begins on **September 19, 2024** (charge is according to date of check-in/receipt of key, on \_\_\_\_\_) and ends on **September 11, 2025** subject to the provisions of this letter of authorization/residence agreement as set forth below.

The monthly residence authorization fee for each apartment conforms to the family-housing adjusted rent rates in the following table.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Signature: \_\_\_\_\_

We affirm that all undertakings in this agreement apply to us both together and individually.

**Please note!**

- The monthly residence authorization fees listed in the enclosed rent rate table constitute an integral part of this residence agreement.

<b>Rent for family housing for the academic year 2025</b>				
Updated to the 2024 Municipal taxes cycle and the July 2023 consumer index				
<b>Dormitory</b>	<b>1 studying</b>	<b>2 studying</b>	<b>Municipal taxes</b>	<b>Consumption</b>
Students' village –Mount Scopus campus – 2 rooms	3,669 Nis	3,500 Nis	79 Nis	Excluding consumption
Maeirsdorf – Mount Scopus campus – building 8 – apartment building 2 rooms	3,503 Nis	3,206 Nis	172 Nis	Excluding Electricity consumption
Bronfman – Mount Scopus campus – apartment building– 3 rooms	4,002 Nis	3,632 Nis	177 Nis	Including consumption
Bronfman – Mount Scopus campus – 2 rooms	3,632 Nis	3,296 Nis	118 Nis	Including consumption
Bronfman – Mount Scopus campus – 1.5 rooms	3,263 Nis	2,958 Nis	118 Nis	Including consumption
Lieberman - Edmund J. Safra campus 1 room	3,842 Nis	3,478 Nis	54 Nis	Including consumption
Boston – Ein Kerem campus 2 rooms	3,640 Nis	3,165 Nis	118 Nis	Excluding Electricity consumption
Guatemala – Kiryat HaYovel neighborhood residential apartments – 3 rooms	4,125 Nis	3,745 Nis	122 Nis	Excluding Electricity consumption
Guatemala – Kiryat HaYovel neighborhood residential apartments – 2 rooms	3,744 Nis	3,428 Nis	81 Nis	Excluding Electricity consumption
Guatemala – Kiryat HaYovel neighborhood residential apartments –1 room	3,432 Nis	3,110 Nis	81 Nis	Excluding Electricity consumption
Stern dormitories Kiryat HaYovel neighborhood 2 rooms	3,835 Nis	3,477 Nis	70 Nis	Excluding Electricity consumption
Stern dormitories Kiryat HaYovel neighborhood 3 rooms	4,590 Nis	4,171 Nis	105 Nis	Excluding Electricity consumption
Reisfeld Rehovot campus 1 room	3,390 Nis	3,075 Nis	100 Nis	Excluding Electricity consumption
Piankovsky – Rehovot Campus, 2 rooms	3,640 Nis	3,298 Nis	100 Nis	Excluding Electricity consumption
<b>Notes:</b>				
<ul style="list-style-type: none"> <li>Updated rent rates for the academic year 2024-2025 as of the <b>July</b> 2023 index and linked to the consumer index.</li> <li>Property tax rates will be updated as of 1.1.2025 in accordance with the municipality's assessments.</li> </ul>				
<b>Please note:</b> The rent rates for students at the Rothberg International School whose registration and payment for student housing is directly arranged through the Rothberg International School are listed on the school's website. See the links in Appendix 3.				

**I affirm, declare, and undertake as follows:**

**1. I am aware that in this document, the following expressions will have the following meanings:**

- 1.1 "University"** The Hebrew University of Jerusalem, which holds the right to administer and operate the dormitories, including granting this authorization, and/or anyone who will act in its place and/or on its behalf regarding the operation and administration of the dormitories.
- 1.2 "dormitories"** The student housing buildings of the Hebrew University of Jerusalem as they are defined in the "letter of authorization/residence agreement" and the areas that are adjacent to these buildings.
- 1.3 "student"** A person who was accepted and approved as a regular student at the University\* who holds a valid student card throughout the authorization period, having paid tuition in the amounts and at the times stipulated by the University, and having timely filed a schedule, **other than a person who is permanently or temporarily suspended from studies as well as a person who actually discontinues his/her studies.**  
\*Or any other institution for higher education the students of which are permitted to stay in the dormitories pursuant to the agreement between the Hebrew University of Jerusalem and the academic institution; or a student of an institution of higher education who received special authorization for residence.
- 1.4 "resident"** A student or any other person who received permission to use a room in the dormitories - from the date of his/her receipt of a certificate of residence in the dormitory until his/her official departure from the dormitory.
- 1.5 "invitee"** Any visitor to the dormitories and any guest of a resident whether invited in compliance with the provisions of the Regulations.
- 1.6 "dean"** The Dean of Students of the University and/or any person whom he/she authorizes.
- 1.7 "dormitory director"** The person appointed by the University to the position of Director of Student Housing.
- 1.8 "dormitory manager"** **A person appointed by the University to the position of dormitory manager.**
- 1.9 "duty officer"** **The person appointed by the dormitory director to serve as the duty officer purposes of responding to queries and incidents during hours when the dormitory offices are closed.**
- 1.10 "authorization period"** **The period specified in Section 5 to this letter of authorization/residence agreement, or a shorter period as will be determined by the authorized University agencies.**
- 1.11 "equipment and furniture"** **The equipment and furniture found in the room and in the apartment in which the room is in the dormitories pursuant to the list in the handover protocol.**
- 1.12 "shared facilities"** Foyers, stairwells, elevators, passageways, yards, and the equipment and furniture therein, as well as the rest of the areas, equipment, and furniture that serve all the dormitory residents.
- 1.13 "Disciplinary Regulations"** The Disciplinary Regulations for the students at the Hebrew University of Jerusalem, including all amendments that authorized University agencies will make thereto and any regulations that will replace them. The Disciplinary Regulations are available on the website at:  
<http://sites.huji.ac.il/mazkirut/student.html>
- 1.14 "apartment"** As set forth in the introduction to this letter of authorization/residence agreement or as the University will determine from time to time.
- 1.15** The introduction to this letter of authorization/residence agreement constitutes an integral part hereof.

2. **I declare and affirm that I have received permission from you to make temporary use**—for the period of authorization only and for residence purposes only (hereinafter: the “**purpose of the authorization**”)—**of the apartment/room** or portion of the apartment that will be placed at my disposal and that I share with others in the dormitories and in which there is equipment and furniture that is intact and in working order as well as permission to make temporary use of intact and properly working shared property and facilities that are used by other residents.

Therefore, we are licensees for a fixed, defined period, and the license may be revoked under the conditions that are set forth in the Regulations and in this letter of authorization/residence agreement. This license must remain consistent with the purpose of the authorization and is subject to the obligations, limitations, prohibitions, and conditions that are set forth in the Regulations and in this letter of authorization/residence agreement.

3. **I declare and affirm that,**

- 3.1 The authorization that is described in this letter of authorization/residence agreement does not create a rental relationship between me and you and/or the University and there is no intention to create such a relationship pursuant to this authorization; it relates to residence in an “other housing facility” as the same is defined in Section (7A) to the Tenant Protection Law (Consolidated Version), 5732-1972, (hereinafter: the “**Tenant Protection Law**”); and the provisions of the Tenant Protection Law will not apply to this authorization, inter alia, in light of what is stated above; and that

3.1.1 I have not paid and I have not committed to pay you and/or the University, directly and/or indirectly, key monies or other consideration for the fact of your consent to allow me to use the dormitories and the receipt of the right to use them; that you and/or the University have not received and will not receive key monies and/or any other sum whatsoever, in any form or manner whatsoever, other than the payments that are set forth in this authorization and in the Regulations, for the authorization;

3.1.2 I have no rights in the dormitories pursuant to the Tenant Protection Law and/or any other law; that the provisions of the Tenant Protection Law and/or future tenant protection laws will not apply to the dormitories; that I am aware that this authorization does not confer upon me and will not confer upon me protected tenant status pursuant to the Tenant Protection Law; and that I must vacate the dormitories upon the earlier of the termination of the authorization period or the date of the expiration or rescission of this authorization.

3.2 I am aware that the dormitory residents have an ongoing duty to report to the dormitory offices any relevant change in the personal information of either and/or both partners, including details regarding automatic billing, bank account, and/or residential address, and/or student status and/or any personal information indicated above. The requirement to report changes to these details also applies to students who have concluded their residence in the dormitories but are still listed as owing a debit balance to the dormitories.

4. **The Regulations**

I am aware and I consent that the authorization that is described in this letter of authorization/residence agreement is subject, *inter alia*, to the provisions of the Regulations <https://dorms.huji.ac.il/media/1097/takanonhebrew.pdf> and I hereby expressly declare and affirm that:

- 4.1 The provisions of the Regulations were made known to me before I signed this document, and I am fully aware of and familiar with them.
- 4.2 **The provisions of the Regulations constitute an integral part of this letter of authorization/residence agreement, and they bind me to the provisions and the terms that are written in this letter of authorization/residence agreement to the same extent as if they were written in this letter of authorization/residence agreement and signed by me.**

5. **Period of Authorization**

- 5.1 I hereby declare and affirm that I am aware and consent that the authorization that is included in this letter of authorization/residence agreement was given to me solely on a temporary basis, for a fixed period, and under the following terms:

5.1.1 The authorization is only granted due to my being a student at the University or another institution for higher education whose students are permitted to stay in the dormitories pursuant to an agreement between the Hebrew University of Jerusalem and the academic institution **or pursuant to special authorization and only as long as I continue as a student in the University or other academic institution and subject to information that I provided to the University in my application for temporary permission to use the dormitories and subject to the provisions of this letter of authorization/residence agreement and the Regulations.**

5.1.2 The authorization is provided to me for the course of the period **set forth in the introduction to this letter of authorization/residence agreement** subject to the University’s consent thereto and at its exclusive discretion and subject to my fulfillment of all of my obligations pursuant to this letter authorization/residence agreement and the Regulations.

5.1.3 I am aware and consent that despite everything that is stated in this letter of authorization/residence agreement and in the Regulations, the University may direct you to withdraw from this authorization

and/or cancel this letter of authorization/residence agreement, at any time, at the absolute discretion of the University, whether prior to the authorization period or during the course of this period, subject to resolution of the University's emergency committee requiring the de-authorization of students' entry into the dormitories or the vacation thereof from dormitories or any other resolution of university authorities regarding the rescission of the license to use the dormitories

- 5.1.4 In any event of the above resolution, I hereby commit to vacate the apartment and the dormitory as set forth in the Regulations. The vacation date shall be within seven days of delivery of the notice other than in emergencies and for purposes of security in which cases the resident is required to vacate subject to the University's guidelines as set forth in Section 5.1.3., above, and subject to Section 5.1.1.

## 6. Ancillary Services

In the event of changes in the extent and type of services that are provided to residents (except for price increases deriving from the consumer price index or higher costs for water, electricity, or gas consumption, or municipal tax rates) that the University requires the residents to use and for which it charges them, the residents will be entitled to cancel the contract provided that the contract is canceled and the key is returned within one month of the notice of the price changes. The above does not derogate from the resident's obligation to pay for the entire period in which he/she resides in the dormitories.

## 7. Usage Fees

In consideration of the authorization that is described in this letter of authorization/residence agreement as well as the other services that you will provide to me pursuant to what is stated in this letter of authorization/residence agreement and/or Regulations, I commit to pay the University, during the course of the authorization period, monthly usage fees in the sum that is **set forth in the introduction to this letter of authorization/residence agreement** for each month as well as a pro rata share of a month (hereinafter: the "**usage fees**") plus additional sums under the terms and on the dates that will be set forth below. In the event of a change over the course of the year from the singles student housing to the couple's student housing, a new letter of authorization/residence agreement will be executed based on the rate that is appropriate to the type of student housing.

7.1 The following are the charge terms and dates:

- 7.1.1 The usage fees will be paid to you on a monthly basis on the **20-21st** of each month **by authorization to charge my bank account**, and they will be linked to the consumer price index (which is published by the Central Bureau for Statistics) or as it shall be changed from time to time (hereinafter: the "**index**"). The basic index is the index **as set forth in the introduction to this letter of authorization/residence agreement**, and the new index is the higher of the index known at the time that each actual payment is made and the index at the intended payment date. Usage fees may also be paid through a **cash advance payment voucher** that will be paid in the bank for the entire authorization period. (The Student Housing Administration is entitled to collect rental fee payments on other dates and will provide timely notice of the same to the residents.)

Additional sums, as they are defined above, will be paid by me to the University from time to time and on the dates that the University shall determine, **by authorization to charge my bank account**, and they will be linked to the index as mentioned in the previous paragraph.

- 7.1.2 The amount of the usage fees is not final and will be changed from time to time at the University's determination and discretion, based on considerations such as the cost of maintaining the dormitories and the cost of ancillary services. I commit to pay every increase and/or change in the usage fees that the University will determine for any reason whatsoever at the rates and on the dates set by the University and subject to the provisions of Section 7.1, above, including changes to rental fee rates that derive from a move from double-occupancy to single-occupancy rooms, from a singles residence to family housing, or from a move between dormitories.
- 7.1.3 It is agreed that if the University decides to raise the rental fees during the period of this agreement by more than 10% of the rental fee, the resident will be entitled to cancel this contract provided that the contract will be canceled, and the key will be returned within one month from the date of notice of the rental fee increase. The above does not derogate from the resident's obligation to pay for the entire period in which he/she resides in the dormitories.
- 7.1.4 If I do not make any of the payments stated above in Sections 6 and/or 7 to this authorization letter/residence agreement, or I do not make payments on time, **and/or if I cancel the authorization to charge my bank account and/or it is not honored, for any reason**, without derogating from what is stated in Section 10 below, I will be charged interest on arrears linked at a rate of 0.032% for every day of arrears starting on the date on which the payments were due until the actual payment thereof.
- 7.1.5 I am aware that the usage fees and the additional sums may only be paid through an authorization to charge my bank account or a standing order to charge my credit card, and that no other payment will be accepted other than advance cash payment that is paid at the bank for the entire period of authorization.

## 8. The Right to Renovate, Repair, and Alter Dormitories

The University may, at any time, perform renovations and/or repairs and/or demolition and/or construction work in any room and/or apartment and/or building and/or area in the dormitories, and I will not be entitled to any compensation for any damage and/or nuisance that may be caused to me because of the above. The University will provide notice of its intention to perform these actions at the earliest possible opportunity other than in cases of immediate urgency to perform the repairs, such as a sudden breakage.

## 9. Cancellation

9.1 If studies in the University or other academic institution are canceled, eligibility for studies is revoked for any reason whatsoever, or if I am not admitted for studies for any reason whatsoever, I will not be entitled to reside in student housing, and I will be required to send written notice of same to the offices of the Student Housing Administration by registered mail, e-mail, or personal delivery. Such notice must be provided within seven days of the date on which I was informed of the cancellation or cessation of studies, revocation of eligibility for studies, or my non-admission to university (together with documents that support or confirm the cessation of studies), within seven days of the date on which studies were canceled.

9.2 I am aware that in the event of a cancellation of studies as set forth in Section 9.1, I will be required to contact Student Housing within 21 days of the studies cessation date.

9.3 The down payment will be set off from the usage fees for the first month of the authorization together with index-linked differentials starting with the index known on the payment date until the index known on that date, and the amount thereof will count toward the payments that I will be required to pay for the first month of the authorization period.

9.4 If I do not vacate the dormitory as set forth in Sections 9.2, I will be charged starting on the twenty-second day following the studies cessation date for the rent at the rate for late return of the key.

9.5 On the date of registration, I will pay registration fee in the amount determined by the University (hereinafter: the "**registration fee**"). In addition, I will make a down payment in the sum of two-months' usage fees or a similar amount (hereinafter: the "**down payment**"). I am aware that if I decide to waive my eligibility for student housing or terminate my residence earlier than the agreed date for any reason other than cessation of studies, the cancellation rules will apply to me as they appear on the Student Housing website: <https://dorms.huji.ac.il>. **See Appendix 2: Cancellation of the Residence Agreement\***

### 9.6 Dormitory residence cancellation and reimbursement of the down payment

9.6.1 Up until August 1 of each year, residence in the dormitory may be canceled through the Student Housing website, and a full reimbursement of the down payment may be obtained.

9.6.2 Starting on August 2 of each year until September 1 of each year, the student's residence in the dormitory may be canceled through the Student Housing website, and a reimbursement of half of the down payment may be obtained.

9.6.3 After September 1 each year, the down payment will not be reimbursed.

**Please note:** The rental fee rates for students of the Rothberg International School whose registration and payment for student housing are directly arranged through the Rothberg International School are listed on the [school's website](#) (housing refunds). See the links in Appendix 3.

## 10. Breach

10.1 I hereby affirm and consent that I am aware that, without derogating from the rest of your rights pursuant to this letter of authorization/residence agreement, the Regulations, the Disciplinary Regulations, or all law:

10.1.1 If I stop being a student, or if any of the conditions of this letter of authorization/residence agreement, as they apply to me, are not fulfilled, or if the University resolves to cancel the authorization for any reason whatsoever, whether regarding all of the students using the dormitories or regarding only me, or if I breach, by act or omission, any condition of this letter of authorization/residence agreement or the provisions of Sections 10, 20, or 21 of the Regulations, this letter of authorization/residence agreement will automatically expire prior to the termination of the authorization period, and I will have no claim of any kind or sort whatsoever against you and/or against the University.

10.1.2 If I do not vacate the dormitories as stated in the Regulations, as of that date, I will pay you, every day, usage fees at a rate three times the usage fees that are current at that time based on a daily calculation until the actual vacation. Similarly, you will be entitled—pursuant to a revocable authorization and power of attorney that are hereby granted to you—to enter the room and the apartment and remove from them my personal belongings and store them, at my expense, wherever you see fit without you and/or the University and/or anyone acting on your behalf—pursuant to the abovementioned authorization and power of attorney—being liable for any loss and/or damage that may be caused during the course of the

transfer of the belongings and/or during the period of the storage thereof, which is limited to 45 days. I am aware that after that period, you will be entitled to remove my personal belongings from storage in any manner that you see fit.

- 10.1.3 I note that although this letter of authorization/residence agreement is being provided to me by the University (even though the dormitories are operated and managed by the University), as noted above, breach by action or omission of any provision of the letter of authorization/residence agreement or the Regulations is also a disciplinary breach against the University, and the University will be entitled to take the measures that are set forth in the Disciplinary Regulations. Similarly, the University is entitled to withhold the grant of any diploma and/or certification relating to my university studies until I remedy the breach, including everything related to my breach against the University of this letter of authorization/residence agreement or the Regulations.
- 10.2 I hereby commit to compensate you and the University for any expense, damage, or loss that the breach of the provisions of the letter of authorization/residence agreement and/or the Regulations will cause, including payment of attorneys' fees.
- 10.3 I hereby declare that I am aware that, for any damage that will be caused in the dormitories in the student's room, in the building or any other property, including the loss of the key, replacing the lock, or missing equipment that belongs to the dormitories, I will be charged for the damage/deficiencies through a standing order or an immediate payment charge voucher that will be issued by the dormitories director.
- 10.4 **I am aware that the failure to return the key to the dormitories director on the day of departure will be deemed a continuation of my residence in the dormitories at the guest rate, which is three times the usage fees rate for a regular student (as set forth in the agreement).**
- 10.5 I am aware that in the absence of full payment of all the usage fees, additional sums, and damages as set forth in Sections 10.2-10.4 above, I will not receive any diploma, grades transcript, or academic credit at the completion of my studies unless I repay the debt on the denominated date, as required.
- 10.6 I am aware that if I leave the dormitories without repay all my debts, including for usage fees, additional sums, and for/or the damages noted above, legal measures will be taken against me by the University until the debt is repaid.
- 10.7
- 10.8 The University or other academic institution with an agreement with the University dormitories is entitled, at the request of the Student Housing Administration, to suspend or withhold receipt of any diploma or grades transcript by a resident who has a monetary debt for the nonpayment of rental fees or the causation of damage to the University's property in the dormitories.
- 10.9 For the avoidance of doubt, I am aware that I may not demand reimbursement for days that I will have not returned the key under the claim that I had not received notice and/or a reminder regarding termination of the contract and my date of departure from the dormitory.

## **11. Letter of Authorization/Residence Agreement as a Supplement to the Regulations**

I am aware that the provisions of this letter of authorization/residence agreement are meant to supplement, not derogate from the provisions of the Regulations provided that in any event of a contradiction between the provisions of this letter of authorization/residence agreement and the provisions of the Regulations, the provisions of the Regulations will prevail.

Despite the above, the provisions of Section 7 to this letter of authorization/residence agreement supersede any contrary provision, should there be any, in the Regulations.

## **12. Notices and Circulars for Residents and Students**

I am aware that the Student Housing Administration may distribute circulars to the dormitory residents and publish notices and guidelines regarding residence in the dormitories for purposes of updating procedures and disseminating ongoing information about the dormitories. I am aware that I am required to act pursuant to the information that is publicized by the various means at the administration's disposal, such as e-mail, the website of the dean and of Student Housing, letters to the residents, Facebook, announcements posted throughout the campus, and information that is publicized in the student housing brochures.

## **13. Right to a Lawsuit**

In the event of a lawsuit on your part and/or the part of the University and/or my part regarding anything related to this letter of authorization/residence agreement and/or anything related to student housing, the lawsuit will be litigated solely in the competent courts in Jerusalem.

**In witness whereof, I have set my hand:**

Today, the \_\_\_\_\_ of the month of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Signature

We hereby certify use of the dormitories subject to compliance with all of the provisions of the letter of authorization/residence agreement and the Regulations.

The Hebrew University of Jerusalem.

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## **Appendix 1**

A Gmail account is opened for each student registered at the University with the University e-mail address: name@mail.huji.ac.il.

This service provides students with a larger inbox than standard Gmail and additional services such as a chat interface, a calendar, a document editor, and additional services.

This address will accompany you through the course of your studies at the University. Official University mail will be sent to that address.

The address and account will continue to serve you after completion of your studies and will be available to you as a university alumnus.

A username and temporary password have been created for you, and they are printed in your payment booklet. The initial password can be changed by logging in to <http://mail.huji.ac.il>.

## **Appendix 2**

### **Application to Cancel Residence Agreement**

**The date for vacating the dormitory is set in the residence agreement, and the dormitories must be vacated on that date.**

**Dormitory residents who wish to vacate the dormitory on an earlier date will adhere to the following procedure:**

This procedure is valid starting on the first day of studies according to the University's official academic calendar. Prior to the study commencement date, the resident will be charged for two-months' rental fees going forward from the date on which the key was returned to the dormitory and has the option of applying to the rental fee committee as set forth Part B.2.

#### **Part A: Notice of Departure by April 1 (vacation of dormitory by May 1)**

1. The resident will give notice of his/her intent to leave the dormitories, **stating the requested date of departure**, via the website: <https://dorms.huji.ac.il/> - **Residence contracts - Application to cancel residence contract**
2. The resident will give notice of his/her intent to leave the dormitories at least one month prior to the requested departure date. **(Notice may be given until April 1 at the latest.)**
3. Early departure obligates the resident to pay for seven days after the date of departure from the dormitory. (Leaving the dormitory requires the removal of belongings from the room and returning the key to the dormitory office.)
4. In the event of less than one-month's notice, the resident will be obligated to pay for one month plus seven days from the date of the notice, provided that the notice is given by April 1.
5. **The departure date requested by the resident is final and binding.**
6. A resident wishing to withdraw their application and resume a previous residence contract must apply in writing to the dorm manager at least 14 days before the date of departure listed in the original application.

7. The University is entitled to decline such requests, for example in cases where the residence has already been promised to a new resident.

Residents who, for special, exceptional reasons, request additional relief will contact the rental fees committee using the application form on the Student Housing website:

[https://forms.ekmd.huji.ac.il/home/StuDean/Pages/FRM\\_STUDEAN15.aspx?isdlg=1&e=1](https://forms.ekmd.huji.ac.il/home/StuDean/Pages/FRM_STUDEAN15.aspx?isdlg=1&e=1)

### **Part B: Vacating the Dormitory on May 2 or later**

1. Notice of cancellation of residence in the dormitory submitted starting April 2 and/or vacation of the dormitory starting May 2 will obligate the resident to pay two-months' rental fees going forward from the date on which the key was returned to the dormitory.
2. Residents who, for special, exceptional reasons, request additional relief will contact the rental fees committee using the application form on the Student Housing website:

[https://forms.ekmd.huji.ac.il/home/StuDean/Pages/FRM\\_STUDEAN15.aspx?isdlg=1&e=1](https://forms.ekmd.huji.ac.il/home/StuDean/Pages/FRM_STUDEAN15.aspx?isdlg=1&e=1)

### **Appendix 3**

#### **Rent Rates and Rules for Cancellation of Residence in Student Housing for Rothenberg International School Students**

##### **For Preparatory Program (Mechina)**

<https://overseas.huji.ac.il/academics/preparatory-program/mechina-program/tuition-mechina-program-basis-and-yesod/tuition-international-students-israeli-citizen-non-residents-2/>

##### **For Undergraduate Study Abroad Programs**

<https://overseas.huji.ac.il/tuition-fees-undergraduate/>

##### **For Summer and Short-Term Programs**

<https://overseas.huji.ac.il/academics/summer-and-short-term-programs/financial-information/>

##### **For Division of Graduate Studies**

<https://overseas.huji.ac.il/academics/international-graduate-programs/fees-and-refunds-division-of-graduate-studies/>

##### **For Modern Hebrew Language Summer Program**

<https://overseas.huji.ac.il/academics/hebrew-and-other-languages/study-hebrew-language-at-the-hebrew-university-of-jerusalem/tuition-fees-modern-hebrew-22-23/modern-hebrew-language-summer-program-22/>

##### **Modern Hebrew Language Semester 2022-2023**

<https://overseas.huji.ac.il/academics/hebrew-and-other-languages/study-hebrew-language-at-the-hebrew-university-of-jerusalem/tuition-and-fees/modern-hebrew-language-semester-2022-23/>